

HOW TO PAY YOUR MAINTENANCE FEES ONLINE

1. Visit our website: www.foxhillscondo.com
2. In the upper right corner of the page, click **Login**.
3. If this is your first time trying to login, please click the **Register** button and follow the instructions.
4. Hover over **Owners Only**.
5. Click **Maintenance Fees** in the dropdown menu.
6. Click **Pay Maintenance Fee**.
7. You should be redirected to the Oombaga Login page.
8. Click on [Register](#) if this is your first time using the site **OR** just enter Username and Password and click Log On.
9. Click **Owner Services** button.
10. Click **Contract Management** button. *It can take few minutes for your account information to load.*
11. On the right-hand side of the screen, click on a contract number that shows “Unpaid” and click **Pay Now** button (or click **Pay All** button if you own more than one week).
12. Follow instructions to enter credit card information and then click **Submit** button.

*****DO NOT click Submit Payment more than one time!*****

13. If you get an error during this process or need assistance accessing your account, **please call Oombaga at (407) 953-5144.**

Fox Hills does *not* have access to this online site so is regrettably unable to assist with technical difficulties.